

CONNECTICUT HCA JOB DESCRIPTIONS

Connecticut Homemaker-Companion Agency | Registration HCA.0003002

These job descriptions apply to GeneusCare's Connecticut Homemaker-Companion Agency operations under HCA.0003002. All caregiver positions are nonmedical.

Homemaker

Provides non-medical household assistance that supports a safe, orderly home environment and the client's daily routine.

Essential Duties

- Perform light housekeeping, laundry, linen changes, organizing and routine household tasks identified in the service plan.
- Prepare meals and assist with grocery shopping and errands according to client preferences and the authorized service plan.
- Assist with routine non-medical household tasks and maintain reasonable cleanliness of work areas.
- Handle authorized client funds only according to GeneusCare policy, with receipts and returned change documented.
- Observe and promptly report unsafe conditions, client concerns, incidents or material changes to GeneusCare.
- Complete accurate time records and service notes.

Scope Limitations

This position does not provide medical, nursing or home-health-aide services. The employee may not administer medications or injections, assess blood pressure, provide wound care, direct physical therapy, create special diets, or perform other medical/nursing tasks under GeneusCare's HCA registration.

Minimum Requirements

- At least 18 years old and legally authorized to work in the United States.
- Successful completion of GeneusCare's required interview, comprehensive background check and onboarding/orientation before assignment.
- Ability to follow the client service plan, document services accurately, protect confidentiality and report concerns promptly.
- Reliable attendance and professional communication. Valid driver's license/acceptable driving record when transportation is an assigned duty.

Reporting & Employment

Reports to the GeneusCare Administrator/authorized supervisor. This is an employee position under GeneusCare's employer model. Assignment duties, schedule and client-specific expectations are established by GeneusCare.

Employee Acknowledgment

I have received and reviewed the job description for my assigned position. I understand that holding a CNA, HHA, nursing or other healthcare credential does not authorize me to perform medical or nursing duties while working under GeneusCare's Connecticut HCA registration.

Field	Entry
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Employee Name	_____
Assigned Job Title	☐ Companion ☐ Homemaker ☐ Homemaker-Companion
Employee Signature / Date	_____
GeneusCare Representative / Date	_____